

OFFICE OF THE PRINCIPAL
JAWAHAR NAVODAYA VIDYALAYA
Dhanansu, District LUDHIANA (PUNJAB)

No. JNVL/Tender/2016-17/

Dated:-_____

For and on behalf of Navodaya Vidyalaya Samiti, Sealed Tenders are invited from Manufacturers/Whole Sale Dealers/Distributors/Suppliers for supply of items (details as per the annexure enclosed which can be obtained up to **18.06.2016** on working days from 09.00 AM to 04.00 PM and must reach in the office of the Principal, JNV Dhanansu Distt Ludhiana on or before **18.06.2016 by 04.00PM through Registered Post.** The tenders must be accompanied with Demand Draft as shown against each annexure in favour of **Principal JNV Dhanansu** payable at **SBI Railway Station Ludhiana** without which no tenders shall be entertained. The tenders shall be opened in the office of Principal JNV Dhanansu Distt. Ludhiana on **20.06.2016 at 11.30 A.M** in presence of the interested tenderers or their authorized representatives whosoever may be present, or any other day convenient to PURCHASE ADVISORY COMMITTEE.

The tender documents can be obtained from the office of the Principal, JNV Dhanansu on payment of **Rs. 250/- (Cash)** or by Demand Draft for Rs. **300/-** through post for each tender document (Non – Refundable) .

TERMS / CONDITIONS

1. The Tenders shall be submitted according to the terms and conditions specified in paragraph 2 to 26 & these conditions will not be changed in any case.
2. The rates quoted should be inclusive of F.O.R. and all taxes i.e. excise duty, sales tax, freight charges etc.
3. Loading & Unloading will be borne by the Firm.
4. Articles must be delivered within 10 days by the supplier personally except the fruits & vegetables which are to be supplied the very next day. Items sent through parcel/courrier will not be accepted by the Vidyalaya.
5. The rates of the items should not be more than MRP in any case. Vidyalaya will not be liable to release the payment beyond MRP in any case.
6. The scheme of the Company (if any) is to be given to the Vidyalaya.
7. There should not be any overwriting or cutting in the Tender/Quotation. If a figure is to be amended it should be neatly scored out & the revised figure should be written above and the same should be attested with full signature and date. In the absence of attested signature, the items will be rejected.
8. The Supplier will supply the articles as per the supply order by the Vidyalaya.

9. The undersigned does not bind himself to accept the lowest Tender and reserves the right to accept the Tender in whole or in part i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
10. On acceptance of the Tender it will become a contract and shall be bound by terms and conditions of the Tender.
11. The Tender should be accompanied with EMD mentioned in the List of items in the shape of **demand draft** in favour of **Principal JNV, Dhanansu, payable at State Bank of India, Railway Station, Ludhiana**. DCR, FDR and cheque will not be entertained. The Security will be refunded in the event of rejection of the Tender. The security will be forfeited in the event of failure to comply with the contract. Successful Bidders will have to deposit Security and will be adjusted in EMD already deposited by them.
12. **It is mandatory/compulsory to submit the samples of the non-branded items (except fruits & vegetables) along with the tender otherwise the tender will not be considered.**
13. If the contractor fails to supply the articles within the stipulated time, Vidyalaya will be at liberty to purchase the articles from the open market or to get the rest of the contract completed by any other firm and the difference of price, if any, shall be deducted from the security deposit of the Contractor/Supplier.
14. Samples shall be retained by the school and no cost will be paid for the same.
15. Prior to acceptance of the Tender, the undersigned reserves the right to call for sample or demonstration and the Contractor/Supplier shall be liable to supply the sample or give the demo free of cost.
16. In the event of acceptance of the Tender and placing of the order to purchase the articles ordered for would be subject to an inspection by the local verification committee of JNV or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specification prescribed.
17. The rates quoted by the contractor/supplier hold up to **15.05.2017**.
18. All the schemes floated by the manufacturer or branded items during the contract period of tender will have to be provided by the contractor/supplier to the Vidyalaya free of cost.
19. Any adulteration found in the supply will be sole responsibility of the firm/supplier.
20. Quotations, which do not comply with the above conditions, are liable to be rejected.
21. TDS on every bill of job/work like Washing, AMC, Stitching, Labour will be deducted.
22. The Committee reserves the right to accept or reject the tender at any stage.
23. Documents pertaining to the existence of the firm issued by the competent authority should also be enclosed along with the tender.

24. Copy of Registration No. certificate under VAT/CST/Service tax laws is to be enclosed at the time of submission of tender documents by the bidders.
25. Copy of submission of VAT/CST/Service Tax Return filed for immediately preceding period should be submitted by the bidders at the time of submission of documents as a proof that there is no default in payment of taxes collected by the bidder.
26. These instructions to tenders are to be signed by the contractors and returned with the tender.

Date:

PRINCIPAL

**CERTIFICATE OF ACCEPTANCE OF TERMS & CONDITIONS
OF TENDERS**

It is certified that the terms & conditions as laid down in the tender form are acceptable to me/ us and I/We fully agree with the same, failing which department (JNV Ludhiana) may take action as per rules.

Signature(s) of the Tenderer(s) :

Name & full address of the firm:

Contact Numbers :

Landline : _____ Mobile: _____